

5. The Controlling Officers should ensure that the officer before being relieved submit his/her resume/self-assessment to the concerned reporting officer and report/review the APARs of their subordinates and submit them to the concerned Reviewing Officer or to the Principal CCIT, Delhi, as the case may be. A compliance certificate with regard to above shall be given in writing by the officer under transfer and the same shall be forwarded to the Principal CCIT, Delhi.

6. The Officers under transfer shall strictly adhere to the following suggestion of CIT (CO) communicated vide letter No. F. No. CIT (CO)/DEL/516/2008-09/110 dated 15/04/09:-

“The officer on transfer would continue to retain RSA token with him/her. However, the transferred officer would intimate his/her transfer detail (old/new designation & location) to FMS Helpdesk / ADIT (Network) in office of the CIT (CO) either through a phone call or through fax on 26105832 or through mail on devendra.kumar1@incometax.gov.in for de-linking RSA token from his/her old designation.”

7. With this order, all the representation received till date in respect of transfer and posting in the cadre of Additional/Joint Commissioner of Income Tax stands disposed off

8. This issues with the approval of Principal Chief Commissioner of Income Tax, Delhi.

sd/-
(MANU TENTIWAL)

**COMMISSIONER OF INCOME TAX(OSD)(ADMN.)
NEW DELHI**

Copy to:

01. All Principal Chief Commissioners of Income Tax and Principal Directors General of Income Tax, Delhi Region, New Delhi. ,
02. All Chief Commissioners of Income Tax and Directors General of Income Tax, Delhi Region, New Delhi.
03. The Principal Commissioners/Commissioners of Income Tax, Delhi- 1,4,7,10,12,15,20, Central-1 to 3, TDS-1 & TDS-2, New Delhi.
04. The Principal Commissioners of Income Tax (AU)-1 to 10, (VU)-1 to 4, (RU)-01 & 02 and (TU) Delhi.
05. The Commissioners/Directors of Income Tax, APA, Exemptions, I & CI, Audit-1 & 2, ITAT Judicial, Appropriate Authority, DRP, Intl Tax-1 to 3, Transfer Pricing-1 to 3, New Delhi.
06. The Addl. Directors General of Income Tax, (Expenditure Budget), Recovery, IT, Audit, Infra-1 & 2, Investigation-1 & 2, L & R-1 & 2, TPS, Vigilance, HRD, New Delhi.
07. The Addl/Joint Commissioners of Income Tax, Coordination, Personnel, Vigilance, New Delhi.
08. The Under Secretary (V&L), CBDT, New Delhi.
09. The Deputy/Asstt. Commissioner of Income Tax (Admn)/(Coord)/(Finance)/(Litigation)/(Personnel) (NG)/(Vigilance), New Delhi.
10. The Sr. Accounts Officer, CIT's Field Pay Unit, New Delhi.

Samin Dikshit



11. Personnel Book.
12. Officers concerned.
13. The AD (OL) for immediate circulation of Hindi Version.
14. All recognized Associations, New Delhi.

Sawni Dikshit

(SAWNI DIKSHIT)
DCIT(HQRS-PERS.) (GAZETTED)
NEW DELHI



सावनी दीक्षित
SAWNI DIKSHIT
उप आयकर आयुक्त
Deputy Commissioner of Income Tax
(मुख्या.) (कार्मिक), दिल्ली
(HQRS.) (PERS.), Delhi